

**ASN Advisory Committee on Ensuring Trust in Nutrition Science**  
**CALL NOTES**  
**Wednesday, July 20, 2016**

Bert Garza, Chair  
Michael McGinnis  
Catherine Woteki  
Sylvia Rowe  
Ed Cooney  
Judith Alonzo  
Patrick Stover, ex officio  
Sarah Ohlhorst, staff

Chair Bert Garza welcomed the committee. There were no additions or changes to the agenda.

Goal reminder

Chair Bert Garza provided committee members with a brief reminder of the initial goal of the Advisory Committee:

*The Advisory Committee goal is to develop best practices regarding how to work collaboratively with various stakeholders across sectors and disciplines while maintaining transparency and scientific rigor to uphold the trust of all stakeholders.*

Review of 6/20/16 call summary

Chair Bert Garza reviewed the June 20<sup>th</sup> call summary notes. The Advisory Committee approved the summary notes as is.

Literature review status update

Judith Alonzo provided an update on the literature reviews for each of the domains. Key search terms were defined and a second set of search terms was used to further clarify the search which at times is too broad. Judith used four different databases for the literature search which cover many different disciplines – agriculture, nutrition, communication, policy, social and life sciences, etc. All of the information found has been put into EndNote. One EndNote library has been created for each of the six domains. All information is also summarized in the master Excel file, with an individual sheet for each domain, sent by Sarah Ohlhorst. Please contact Judith Alonzo with questions regarding the Excel spreadsheet. Judith is currently working on a grey literature search. She has also cross-referenced hard copy articles with the references captured in the literature search to make sure everything is covered.

**ACTION ITEM:** Send all key references to Sarah Ohlhorst to be included in the literature search. (All documents previously sent to Sarah Ohlhorst, Bert Garza, and/or Patrick Stover will be included.)

The master Excel spreadsheet shares the number of references for each domain, which number to the thousands. Totals are provided below:

Public Benefit: 100

Scientific Rigor: 731  
Conflict of Interest: 21,142  
Communication: 146,331  
Accountability: 131,969  
Public Trust: 647

Three of the domains (conflict of interest, communication and accountability) have tens of thousands of documents, so new search terms will need to be determined to help narrow the search. After initial culling there may still be 1-2 domains with hundreds of documents for review.

At least one member of the committee will review the abstracts that have been uncovered by the literature search for each domain. Patrick Stover, Bert Garza, Sarah Ohlhorst, and Judith Alonzo will serve as the second set of eyes for each domain to cull the literature and to avoid duplication. It would be great if committee members would be able to review at least 100 documents for broad criteria. More than 100 would be problematic for many committee members.

**ACTION ITEM:** Each committee member was asked to email Sarah Ohlhorst with a domain of primary area of interest to review abstracts found within that domain.

- Sylvia Rowe volunteered to work on communication or public trust
- Catherine Woteki volunteered to work on scientific rigor

**ACTION ITEM:** All committee members should check to see if they have access/are able to get access to Drop Box and EndNote and let Sarah Ohlhorst know if not.

If not, we will find another way to share documents with committee members for review. EndNote libraries can be converted to Excel files. A package of hard copy documents (up to 100) can be mailed to committee members for review if necessary. For those who do have access to End Note, we will schedule a tutorial call to navigate this software to help with the abstract review.

**ACTION ITEM:** Abstracts will be shared with committee members in the next three weeks. If hard copy papers are preferred, please let Sarah Ohlhorst know so that she can mail the abstracts to you for review.

Criteria needs to be determined and applied as a culling process, as it is important to identify and use documents that go beyond providing opinion. Bert Garza proposed the following criteria for the culling process for the Advisory Committee's consideration:

- 1) Clear statement of goal/hypothesis, or equivalent;
- 2) Literature review with sense of strategy/rationale for selection of relevant material; and,
- 3) Clear description of methodologies.

**ACTION ITEM:** Please send Sarah Ohlhorst additional criteria for consideration.

Other business/ Next steps

The next calls will be held on Wednesday, August 24<sup>th</sup> and Tuesday, October 18<sup>th</sup> at 10:00am Eastern.

It has been difficult to schedule a September call for the group's busy schedules. We may not hold a call in September, as we may be busy drafting portions of the report during this time.

The call adjourned at 1:38pm.